



HONORS CONTRACT REQUEST FORM FALL 2017

**Fall 2017 contract request forms are due to the Honors College
by 5:00 p.m. on Friday, September 15th.**

Your completed form, including instructor signature, will be submitted to the Honors College by scanning the contract directly to Dr. Laura Berry berry@email.arizona.edu when complete (cc to your academic advisor). Please be sure to complete and scan both sides of this form.

Student Name: _____

8-Digit Student ID Number: _____

UA Email Address: _____

Current academic level (ex: second-semester sophomore): _____

Course prefix, number, and section (ex: SOC 310-001) _____

Language courses, independent study, internships, preceptorship, study abroad courses, Pass/Fail courses, College of Engineering courses, and courses offered in Summer and Winter sessions are not eligible for contracting.

Instructor's Name and Title: _____

Graduate students and TAs are not eligible to supervise honors contracts without permission from Honors.

Instructor's UA Email Address: _____

Does this course already have an Honors-designated section? Yes No

If yes, the course is not eligible for an Honors contract.

If this is a 400-level course, is it co-convened with a 500-level graduate course? Yes No

If yes, you need to swap into the 500-level version of this course. Forms are available on the Graduate College website. We cannot accept contracts for co-convened courses.

Is this an online or hybrid course? Yes No

Have you ever completed an Honors Contract before? Yes No

If yes, please list the courses below (XXX000-000):

*Only a limited number of courses can be contracted for Honors credit. Students who entered the Honors College prior to completing 30 units can generally contract up to 12 units (maximum 6 lower-division). Students who entered the Honors College after completing between 30 and 59 units can generally contract up to 9 units (maximum 6 lower-division). Students who entered the Honors College after completing 60 or more units can generally contract up to 6 units. Engineering students have a lower number of contract units available, depending on when they joined the Honors College. It is the student's responsibility to track his or her contract units by checking their Advisement Report on UAccess; excess contract units will not be counted toward Honors graduation requirements. Please speak to your Honors Success Counselor with questions about the number of units you are allowed to contract.

Student Signature: _____ **Date:** _____

Instructor Signature: _____ **Date:** _____

PROVIDE CONTRACT DETAILS ON BACK SIDE OF FORM

To be completed by the instructor.

Dear Faculty Colleague: Please fill out this form completely. If you have questions, please contact Laura Berry at 621-4262 or berry@email.arizona.edu .

Describe the work that the student will need to complete to earn honors credit for this course. What will the student be doing that is substantially different from the "regular work" in the course?

Contracts should be designed to provide an enhanced experience in one of the following areas: 1. Applied learning, 2. peer instruction and public presentation, 3. interdisciplinary perspectives, 4. a deeper and more challenging view of one aspect of the course material, 5. experience outside the classroom, or 6. the use of theory beyond that required of other students. Which area will this contract address, and how?

How often will you meet with the student to review and discuss this honors work?

Describe how you will assess the student's performance at the end of the semester to determine if the honors credits have been earned, including any quantitative or qualitative thresholds you will apply. Please note that the work assigned for the contract should not be factored into the student's final grade, and will only be assessed in order to determine whether honors credit should be awarded.