Student Services Fee Application for Funding

Contact Person: Ben Packer

Email address: packer@email.arizona.edu

Department: Student Services

Phone: 458-8278 x2138

Project Name: Student Worker- UA South Administration

Project type:

Funding Requested:

Start Date: January 2011

Student Priorities Addressed: With the clerical assistance provided by a student-worker, the Advisory staff would have more time available to assist students with their academic and financial needs.

New project: No

If yes, multi-year justification:

Is Service Fee monies sole funding: yes

Will it continue without SSF funding? No
If Yes, how:

If No, Why: There isn’t a salary budgeted for clerical positions.

Director of Project and contact information: Ben Packer, Director of Student Services.
Memo

To: Student Services Fee Committee – UA South
From: Ben Packer, Director of Student Services
CC: Lillian Rautanen, Student Services Fee Adviser
Date: 11/3/2010
Re: Student Employee for Sierra Vista Campus

Student Worker Program – Sierra Vista Campus

Rationale:

UA Sierra Vista is one of our busiest campus communities and is the hub for students on a daily basis.

There is need for a student worker to assist in the day to day operations of the front desk management. The front desk is managed by a full time UA South employee whose duties include: handling all calls for the entire campus, facilitating information to students and the public in addition to providing administrative support for Student Services. The student worker would be responsible for providing support year-round by way of assisting in the process of closing out the academic year, as well as working with the Advisors to prepare for the new academic year and assist students through the summer.

The Sierra Vista campus community and all UA South students would benefit greatly from the addition of a Student Worker. The student-worker would cover the front desk duties and also serve as a liaison between current UA South students and UA South Administration.

This position will provide an excellent opportunity for a student to participate in the workings of an academic institution; which could provide good training for a possible career in academic administration.

Budget:

- Hours per Week: 15
- Rate of Pay: $10.00/hr.
- Weeks per Year: 50
- Total Budget: $7500.00
Student Services Fee Application for Funding

Contact Person: Laura Villareal

Email address: lmvillar@email.arizona.edu

Department: Student Services

Phone: (520) 439-6880

Project Name: Student Worker Program

Funding Requested: $10,400.00

Start Date: Continue

Student Priorities Addressed: Yes – see proposal

New project: Yes

If yes, multi-year justification: The need for a student worker in Douglas is critical and with increased enrollment, the position would be required to be filled.

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? Unclear – depends on UA Administration funding.

If No, Why: There is currently no budget for additional staff

Director of Project and contact information: Ben Packer, Student Services Director. SV: (520) 458-8278 x2138
email: packer@email.arizona.edu
Memo

To: Student Services Fee Committee – UA South
From: Laura Villareal
CC: Ben Packer, Adviser
Date: 11/3/2010
Re: Student Employee for Douglas Campus

Student Worker Program – Douglas Campus

Rationale:

UA Douglas is one of our smaller campus communities and is staffed by a single employee. That employee is responsible for office duties, student advising between incoming Cochise College students and current UA South students. In addition, that employee is also involved in recruitment events. In the absence of the current employee, the Douglas Campus is forced to close its doors and the needs of the students were unmet during these times.

UA Douglas has a student employee for nearly a year now and have benefited greatly from the addition of a Student Worker. That student-worker covers the front desk duties and also serves as a liaison between current students and UA South Administration. The student employee has assisted with recruitment duties via paperwork and record keeping. With the addition of a student-worker, the Douglas Campus has been able to remain open regularly and be available to service the needs of our Douglas students and wish to continue the funding for a student employee so we can continue to assist our Douglas students and be able to continue to grow.

Budget:

Hours per Week: 20 +/-  
Rate of Pay: $10.00/hr  
Weekly Salary Range: $200.00  
Weeks per Year: 52

Total Budget: $10,400.00
Student Services Fee Application for Funding

Contact Person: Andres Gabaldon

Email address: Andresg1@email.arizona.edu

Department: ASUAS

Phone: 520-406-3800

Project Name: Various projects see attached proposal.

Project Type: Student/community outreach, development, and recruitment.

Funding Requested: $5,550.00

Start Date: December 2010 – June 2011

Student Priorities Addressed: Yes- see proposal

New project:

Is Service Fee monies sole funding: No, ASUAS is prepared to assist in funding of our proposed initiatives.

Will it continue without SSF funding? Yes, however with much greater limitation on our current ASUAS Budget.

If yes, how: Current ASUAS Budget and Fundraising activities (ex. raffles, donations from local businesses, etc).

Director of Project and contact information: Andres Gabaldon, President ASUAS. Phone # 520-406-3800, Email: Andresg1@email.arizona.edu.
Mission & Student Outreach (events, programs, resources development, etc.)

The Associated Students of the University of Arizona (ASUAS) exists to foster and enhance communications between the student body and the University community, to provide a forum for discussing and defining the role of students in the University, to represent and advocate their concerns within the University community and statewide, to serve as a resource for student inquiries and requests; to advise and make recommendations on existing and proposed University policies and procedures.

Clubs Fair: Currently, the UA South has two student club organizations, Gamma Beta Phi International Honor Society and the Math and Computer Science (MACS) Club. In efforts to expand and encourage more student participation, ASUAS would like to host a UA South Clubs Fair. The Fair would be held at two campus sites (Tech Park/Sierra Vista) and would be free of charge to all students. As an incentive, ASUAS is planning to offer free food and a raffle to encourage more student participation. The goal of the Fair would be to offer students an opportunity to receive additional information about UA South clubs and for the club leaders to be able to address the students directly. In addition, ASUAS wants to encourage students to design a new clubs that addresses their needs and this in turn will allow students to have the chance to develop more resources and student activity at UA South. ASUAS is planning to hold this event in late February or March.

UA Athletics (Football) Watch Party: ASUAS has been working diligently over the past month researching and planning an outdoors watch party of the UA/ASU rival football game on December 2, 2010. Our goal is to broadcast the game on a big screen on the grassy area of the Sierra Vista Campus. The event will be free and would be open to students and the general public. Since it will be cold around that time, we will need funding for heater rentals. ASUAS would also like to offer free food and hot beverages at the event. ASUAS believes this would be a great way to encourage UA spirit on campus and within the community.
UA South Christmas Float: The Sierra Vista Christmas Parade is taking place on Saturday December 4, 2010. It is one of the biggest parades in the state of Arizona. ASUAS would like to participate by creating a float and submitting it in the parade. Our goal is to spread the word about UA South and ASUAS in the Sierra Vista community. ASUAS will be inviting all students, faculty, staff, administrators, and community volunteers to help us in this endeavor. The budget can be found in more detail below.

ASUAS Non-Traditional Student Scholarship: Provide three (6) $500 scholarships to non-traditional students who are enrolled in at least six credit hours and maintain at least a 3.0 GPA or higher. This is not a needs based scholarship. Promotion of the scholarship will be at the beginning of the Spring 2011 semester (January 12, 2011) and will continue for about a month. A 500 word essay and an unofficial transcript will be required with all applications. A selection committee will be comprised of a student government member, academic advisor or faculty member, and a staff member as voting members. (Andres Gabaldon, ASUAS President) will chair the committee and will be a non-voting member. Ike Dent (ASUAS Advisor) will participate as a non-voting advisor.

UA South is geared towards providing course scheduling that easily accommodates the non-traditional student, now we should take the next step and help alleviate some of the economic burden these students may be facing. Alleviating even a small portion of their cost may encourage these students to continue their pursuit of a higher education.

Total Amount Requested: $5,550

Clubs Fair (Spring 2011 Semester): $400.00

Spring: 2 campuses (Sierra Vista & Tucson Tech Park)

  Food Catering = $150.00 / each site

  Promotional and Raffle Material = $50.00 / each site

UA Athletics (Football) Watch Party (December 2, 2010): $650.00

  Heater Rentals = $500.00

  Food, Drinks, and Promotion Supplies: $150.00

UA South Christmas Float (December 4, 2010 in Sierra Vista): $1,500.00

  Parade Fee: $ 60.00

  Float Building Materials: $ 800.00

  Candy: $ 140.00

  UA Spirit Shirts/Jackets and flair: $200.00

  Food & Beverages for volunteers and participants: 100.00

  Miscellaneous Items and Supplies: $ 200.00
Non-Traditional Student Scholarship: $3,000.00
(6) $ 500.00 Scholarships

Thank you and with much respect,

Andres Gabaldon
ASUAS-President
Student Services Fee Application for Funding

Contact Person: Ben Packer

Email address: packer@email.arizona.edu

Department: Student Services

Phone: 458-8278x2218

Project Name: All Campus Scholarship

Project Type: Scholarship program

Funding Requested: $10,000.00

Start Date: Spring 2011 – fall 2012

Student Priorities Addressed: Yes, over 60% of our students surveyed deemed this program as successful and expressed satisfaction with it.

New project: No

If yes, multi-year justification:

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? No
If Yes, how:

If No, Why: This is the only program of its kind here at UA South.

Director of Project and contact information: Ben Packer, packer@email.arizona.edu

Please include with this application a budget or business plan, to include a timeline for spending.
To: Student Services Fee Committee
From: Ben Packer, Director of Student Services
Date: October 6, 2010
CC: Lillian Rautanen, Student Services Fee Advisor

Re: University of Arizona South- All Campus Scholarship Proposal 2011-2012

Unquestionably the single largest issue affecting adult learners or non-traditional students is the ability to finance their education. This can be a real source of stress and in today’s economical climate, can often times deter potential students from realizing their dream of achieving an education. Data collected through surveys has indicated that scholarships/stipends are at the top of the list for what our students deem as “very important.”

The Student Services Fee All-Campus Scholarship was designed to provide a “little breathing room” for our University of Arizona South students. Already looking to our second year, this scholarship has provided several of our students with the opportunity to pay for books, tuition and in some cases, part of their living expenses. It is not doubt, one of the single best services we can offer our students.

Benefits:

Help alleviate the stresses of making educational purchases required for their courses, i.e. books, research tools, jump drives, etc. More tuition assistance dollars translates to less student debt. Students could afford to work less allowing time to improve academic performance.

Proposal:

Utilizing monies from the Student Services Fees, we propose that the already established - All Campus Scholarship Program be continued. The idea is to give back to the students, some of their money they have contributed to UA South by way of their Student Services Fees. First disbursement would begin spring 2011 with the second disbursement slated for fall 2012. The established criterion includes an essay submission and a grade point average of 3.0 or higher.

The submissions will be reviewed by a Scholarship Committee, yet to be established, which would be comprised of faculty and staff from the UAS family of campuses and chaired by the Student Services Fee Advisor, who will have a non-vote within the scoring process. That Committee will utilize a schematic specifically created for scoring the essay submissions and the top five scores will be awarded $1,000.00 each.

Budget:

$10,000.00 - to be distributed between spring 2011 and fall 2012 in increments of $5,000.00 per semester.
Student Services Fee Application for Funding

Contact Person: Ben Packer

Email address: packer@email.arizona.edu

Department: Student Services

Phone: 458-8278x2138

Project Name: Career Fair

Project Type: Career Services

Funding Requested: 2,430

Start Date: March 10, 2011

Student Priorities Addressed: yes, according to the 2010-2011 survey – 39% of our students polled selected Career Services as one of their top five priorities.

New project: No

If yes, multi-year justification:

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? No
If Yes, how:
If No, Why: There is currently no extra funding available to pay for an event of this kind.

Director of Project and contact information: Ben Packer, packer@email.arizona.edu

Please include with this application a budget or business plan, to include a timeline for spending.
<table>
<thead>
<tr>
<th>Items</th>
<th>Budgeted Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student worker compensation</td>
<td>$400</td>
</tr>
<tr>
<td>Meals</td>
<td>$400</td>
</tr>
<tr>
<td>Drinks</td>
<td>$50</td>
</tr>
<tr>
<td>Snacks</td>
<td>$50</td>
</tr>
<tr>
<td>Flyers</td>
<td>$125</td>
</tr>
<tr>
<td>Postage</td>
<td>$100</td>
</tr>
<tr>
<td>Misc (Office Supplies)</td>
<td>$50</td>
</tr>
<tr>
<td>Promotional packets given to employers</td>
<td>$150</td>
</tr>
<tr>
<td>Student raffle and promo items</td>
<td>$300</td>
</tr>
<tr>
<td>Student packets with materials</td>
<td>$100</td>
</tr>
<tr>
<td>Set up items (electricial cords, name plates,</td>
<td>$100</td>
</tr>
<tr>
<td>ta</td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td>$200</td>
</tr>
</tbody>
</table>

Total                                           | $2,025          |

20%                                              | $405            |

Total                                           | $2,430          |