Student Services Fee Application for Funding

Contact Person: Ben Packer

Email address: packer@email.arizona.edu

Department: Student Services

Phone: 520-458-8278 x2120

Project Name: Cochise County Tutoring

Project Type: Tutor Services

Funding Requested: $3000.00

Start Date: Jan 1, 2013 – June 30, 2013

Student Priorities Addressed: Tutoring services for math, writing, and other subjects

New project: yes

If yes, multi-year justification: No

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding?  ???
If Yes, how:

If No, Why:
To: Student Services Fee Committee
From: Ben Packer, Director of Student Services
CC: Esther Henley, Student Services Fee Advisor
Date: 11/14/2012
Re: Requested approval of funds for Cochise County Tutoring

Overview:

Beginning in January 2010, an online writing tutor was funded by SSF to provide assistance to any UA South student. When that tutor was no longer able to provide services a few months ago, we began reassessing our tutoring services. In doing so, we discovered that both UA Main Campus and Cochise College provide tutoring services our students may be able to utilize. Instead of hiring our own tutor, we began discussions and negotiations with these two organizations about using their tutoring services. In these discussions, we learned that the Think Tank on UA Main Campus can provide students with writing tutoring, which is very likely our subject area in highest demand for tutoring. This service is a viable option for our Tucson students. Cochise College recently restricted their tutoring services to only their own students. However, in discussions, we negotiated a price for which Cochise College would allow UA South students in Sierra Vista and Douglas to utilize Cochise College tutoring in writing, math, and other subjects.

Proposal:

We have agreed with the Cochise College administration on the concept of a pilot program, wherein UA South students would have open use of Cochise College tutoring for the Spring 2013 semester. As part of this agreement, UA South would pay a lump sum of $3,000 for use of the services. In addition, we will conduct broad promotion of tutoring services and track UA South use of Cochise tutors.

We were initially concerned that Cochise tutoring couldn’t support the upper-division coursework provided by UA South. However, we learned that Cochise tutoring is comprised of both student tutors and professional tutors who can support high-level subject matter and competency.

Tutoring facilities are located on Cochise College Douglas and Sierra Vista campuses, providing easy access for UA South students. Their hours are as follows:

Math Lab: Mon.-Thurs 8AM-6:30PM, Fri 10AM-4:30PM, Sat Noon-4PM
Writing Lab: Mon-Thurs 8AM-6PM, Fri 9AM-2PM
Spanish Lab: Mon-Thurs 9:30AM-Noon, Tues/Thurs 3PM-6PM
CIS Lab: Mon 8AM-10AM and 1PM-4PM, Tues 10AM-2PM, Wed 1PM-4PM

Proposed: $3,000 for the remainder of FY2013 (through June)

We have agreed with Cochise College that after Spring 2013 semester we will reassess our tutoring needs and renegotiate our use of tutoring services.
Student Services Fee Application for Funding

Contact Person: Karly Scarbrough

Department: ASUAS

Phone: 520-458-8278 x 2197

Email address: scarbroughk@email.arizona.edu

Project Name: Commencement Social

Project Type: Student Event

Funding Requested: 2600.00

Start Date: May 11, 2012

End Date: May 11, 2012

Student Priorities Addressed:

New project: Yes

If yes, multi-year justification:

Is Service Fee monies sole funding: No

Will it continue without SSF funding? If Yes, how:

If No, Why: The cost of the event would be too large to be covered by the ASUAS budget alone.

Director of Project and contact information:

Please include with this application a budget or business plan, to include a timeline for spending.
MEMORANDUM

12/1/2012

FM: Karly Scarbrough, President, ASUAS, UA South
    Misha Lei Griffith, Administrative Vice President, ASUAS, UA South

TO: Funding Committee, Student Service Fees, UA South

Re: Funding Request

The Associated Students of the University of Arizona South (ASUAS) would like to request SSF funds in the amount of $2600. The funds will be in support of the upcoming 2013 Commencement Social that takes place immediately after the graduation ceremony at UA South.

The ASUAS Administrative President will be serving on a planned Adhoc committee that will be comprised of members from various departments within UA South, and the University South Foundation.

Last year ASUAS sponsored the entire event, which became a huge success and well received by the students, university employees, family members and other invited guests. Much of the cost incurred went towards catering, entertainment and rental for a free photo booth. For the entire event, ASUAS spent in the nature of $2500 from their operational budget and out of pocket expense. Catering was planned for 60 – 80 attendants at $15.00 person, compared to the 150 who actually participated.

This year, we would like to plan for at least 200 guests at $13.00 per person ($2600.00) (dessert costs to be cut by providing cakes instead of catered dessert). ASUAS would like to make sure that Catering will not fall short and guest this year’s Commencement Social becomes a memorable one for all who attend. The ASUAS budget will be able to provide the entertainment and the University South Foundation will be able to pick up any other costs such as tables, chairs or possible tent.

Should this request be approved, we do not intend to absorb the entire cost for the university event, but hopefully share cost and the various project tasks with other representatives in the committee. We expect attendance to be higher this coming year both at the graduation ceremony and social due to the fact it has been moved to a Saturday.

Students First ~ Go Wildcats!!!
Student Services Fee Application for Funding

Contact Person: Ben Packer

Department: Student Services

Phone: 520-458-8278 x 2138

Email address: packer@email.arizona.edu

Project Name: Student Stipend

Project Type: Stipend

Funding Requested: 27000.00

Start Date: Awarded Spring 2013 semester

Student Priorities Addressed: Educational Financial Assistance

New project: No

If yes, multi-year justification: No

Is Service Fee monies sole funding: No

Will it continue without SSF funding? No
If Yes, how:

If No, Why:
To: Student Services Fee Committee
From: Ben Packer, Director of Student Services
CC: Esther Henley, Student Services Fee Advisor
Date: 12/10/2012
Re: Requested approval of funds for UAS Student Stipends

Overview:

Financial assistance is often the highest rated item on the Student Services Fees survey, indicating that students would prefer the fee be used for stipends above all else. In addition, we've been advised by those who administer the SSF at UA to attempt to spend down our appropriation of fees each year. A stipend is an ideal use of remaining funds. It is a flexible use of funds, easy to administer, and high in student demand.

Proposal:

Student Services proposes we use the remaining fees for fiscal year 2013, about $15,000, on a competitive stipend for the Spring 2013 semester. This amount will provide crucial financial assistance for deserving UA South students.

I recommend we base the stipend on the following parameters:

50% based on student cumulative UA GPA

50% based on student needs as demonstrated in an essay

Administration of the stipend would be as follows:

1. Interested students submit an application and essay within the allotted timeframe

2. The UA South Scholarship Committee scores the essay on a 20-point scale, looking for demonstrated financial need. The essay prompt would be something like, “Awarding of the UA South student stipend is based on a combination of student merit and need. Please explain, in fewer than X words, the circumstances surrounding your financial need that set you apart from other UA South students.”

3. Essay scores would be averaged and adjusted to a 4.0 scale, rounded to the hundredth (e.g. 17 would become 3.40). GPA and essay would be averaged to create the final score.

I recommend we make nine one-time awards of $3,000 each for the Spring 2013 semester.
Date: 11/29/2012

TO: The Student Services Fee Committee
FROM: MACS Club

RE: Date change for MACS Club Math Bee

The MACS Club is preparing this form to request a date change for the Math Bee previously planned for November 9th, 2012. The event was not held on the originally planned date, due to a lack of time to properly promote the event. We can improve on the successes of last year's event by having more time to promote the Math Bee as well as Math and Computer Science programs at U of A South, to the student body and local community. We request no additional funds, and will make use of the funds provided in the same manner in which they were originally requested. If there are questions or concerns please feel free to contact the preparer of this PAR.

Prepared by: Christopher

MACS President
MEMORANDUM

11/22/2012

FM: Joseph A. Dent, Manager, Media Tech Office, UA South

TO: Funding Committee, Student Service Fees, UA South

Esther Henley, Coordinator, SSF, UA South

Re: Progress Report (SSF Fees)

As of today, since SSF funding has been granted, I have not been able to employee a student to work in the Media Technology Office.

Since SSF funds were approved, I ran into a barrage of obstacles that interfered in my hiring process. Back in June 2012, I prepared to purchase updated equipment to retrofit 3 classrooms in 3 counties. Unfortunately, most of the equipment arrived late in the semester, therefore pushing my plans further into the now holiday season. Aside from this, I have a new employee on board to train and provide daily supervision until he become capable of handling many of the technical and non-technical issues we encounter daily.

The sole purpose for the funds is to provide employment for a student who will fulfill a position that provides 60% of customer support to and for students of UA South. In addition, they will assist me in maintaining office operations, and aide in classroom support. In return, they will be able enhance or update their current experience with in office management, customer support and an added bonus in working with various aspects of technology.

Having someone to fill this slot would allow me to provide continuous leadership to my employees, focus on the overall operations we provide to 3 counties, and enable me to step up UA South’s technology footprint.

If the remaining SSF funds are approved for use, my plans is to setup a hiring committee for the week of Jan 7, 2013 and have a student in place the following week.

Thank you for your time and consideration.

Go Wildcats!!!