Student Services Fee Application for Funding

Contact Person:  Brian Bates

Department:  UA South (IT Office)

Phone:  458-8278 x2164; cell 227-3152

Email address:  wbbates@email.arizona.edu

Project Name:  Student Laptop Check Out Program

Project Type:  Funding for Technology Equipment – Loaner Laptops

Funding Requested:  $9,600 (+/- at the committee’s discretion)

Start Date:  July
End Date:  July (see below for more details)

Student Priorities Addressed:  Student access to laptop computers.  UA South students enrolled in at least 2 of our classes would be allowed to check out a laptop computer for one semester at a time, free of charge.  We’ve done this since 2009 on a first come, first serve basis.  It has allowed students without computers to borrow them from us.  It has allowed some students to be able to take our online classes who would not otherwise have access to them.  It has also allowed folks who can’t afford to purchase computers and who may not have access to our computer labs (because of time or location) to continue to take our courses.  We’ve had students request them at all our major campuses (SV, Pima, Nogales, Douglas) + Chandler, Casa Grande, etc. use the program.

New project:  No. We have purchased 31 laptops for the loan program through SSF monies.  20 are still in the program.  Last year we requested $9600 for 12 laptops and were approved for $4800 and purchased 8.

If yes, multi-year justification:  Purchasing laptops as often as funding allows ensures students continue to have modern equipment (see below for more details) for the increasing demands of online learning, video streaming course content, etc.

Is Service Fee monies sole funding:  Yes. We do not dedicate state $ to loan laptops to students although we can loan our older, used staff and faculty machines into the program, but they are often in poor condition.

Will it continue without SSF funding?  Yes, sort of, but without funding, the program and our laptops will continue to decline with age until they have no value ... The better the laptops in the program, the more likely students will use them.
If Yes, how: Laptops available to students through our program will continue to depreciate until it is not practical to continue using them. The program can continue with old staff/faculty laptops in their 4th year and older, but the only way to have “modern” laptops in the program is through SSF funding. The older the laptop, the less likely students will want to borrow them because they will be less likely to meet their performance needs.

If No, Why: N/A.

Director of Project and contact information: Brian Bates, 458-8278 x2164, wbbates@email.arizona.edu, cell 227-3152.

Please include with this application a budget or business plan, to include a timeline for spending.

History of the laptop loan project: Cochise College and UA South both participated in a Title V grant in 2006. At that time, Cochise College purchased 25 laptops for student use and managed distribution through their library. In 2009, Cochise transferred those laptops to UA South. Since Fall 2009, UA South has maintained the laptop loaner program for students in need of a laptop for a semester at a time. We’ve retired all the original equipment because of depreciation. The program is now made up of 27 laptops purchased from SSF funding, although several of them are in poor condition, with battery, power supply, or screen issues, and will likely be replaced with new equipment. We historically loan ~25 laptops per semester, including 28 for fall 2018 and 25 for spring 2019. Of our current 27 SSF laptops in distribution, 8 were purchased in summer 2018, 8 were purchased in the summer of 2017, 8 in summer 2015, and 3 in 2014. The request for 12 laptops will keep 20 in our inventory that are 2 years old or less. The 2015 and 2014 models are in poor condition.

Pricing each of 12 laptops at approximately $800 each ($699 plus tax) for a “good but not great” laptop costs, plus a new case (some are dirty, smoky, or worn). 12 x $800 = the $9,600 amount requested above. If the committee likes the idea of the laptop program, I will defer to them to fund the number of laptops as they see fit. If they would like us to purchase either more laptops or better laptops, we could exceed the amount above. If they prefer fewer or cheaper laptops, any dollar amount will help us add systems to the loaner program.

Once we know funding is approved, it should only take one to two weeks to research and order laptops. Purchasing in early- to mid-July (i.e. at the beginning of the new fiscal year) would easily give us enough time to purchase and prepare the laptops to be available for students for the start of the fall 2019 semester.

In terms of goal-setting or measuring the plan's success, we'll be happy to provide utilization statistics of the laptops. This semester (spring 2019), 25 of 27 available SSF funded laptops were issued to students, with 2 returned because of hardware issues – new devices would replace those models. Historically we’ve issued at least 20 laptops every semester we’ve had the program.

Thanks for your consideration. Brian
Student Services Fee Application for Funding

Contact Person: Beatriz Susana Greeno, Academic Advisor

Department: Student Services

Phone: 520-417-4731

Email address: beatrizgreeno@email.arizona.edu

Project Name: UA South at HACU National Conference

Project Type: Student Engagement Activity

Funding Requested: $3,660.00 (Total cost for conference fees, travel, lodging, and meals for 2 UA South Students)

Start Date: September 2019

End Date: October 2019

Student Priorities Addressed: 100% Student Engagement

New project: Yes

If yes, multi-year justification: The National Conference is held annually. UA South is not currently selecting students to attend the HACU National Conference. Selected students would represent UA South at the HACU National Conference.

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? No

If Yes, how:

- If No, Why: UA South is not currently selecting students to attend the HACU National Conference. Student Services Budget does not have enough funds to cover expenses for both HACU Capitol Forum and National Conference. Getting SSF funding is the only way students could take advantage of the opportunities that the HACU National Conference offers to them.
**Director of Project and contact information:** Beatriz Susana Greeno

**Please include with this application a budget or business plan, to include a timeline for spending.**

Dear SSF Committee:

The Hispanic Association of Colleges and University (HACU) hosts a National Conference on Hispanic higher education every year where students are exposed to graduate education opportunities, scholarships, fellowships, and other programs funded by private and government organizations. Each year HACU conferences and special events provide a vital platform for advocacy, information, collaboration, and recognition. Students are exposed to policy issues that are affecting higher education. Additionally, students are able to learn and discuss the emerging trends in higher education. Students attending the HACU National Conference are able to create professional connections and engage in learning activities outside of their educational setting. Furthermore, the conference includes sessions on innovative programs and initiatives that could potentially be implemented at UA South to benefit our student population.

As part of the Hispanic Serving Institution Committee at Cochise College, I have witnessed the impact that the HACU National Conference has had on Cochise College students and staff. This conference not only impacts the students’ educational career, but also their professional and personal life. Students return motivated to continue their education to a graduate level and they begin to inquire information about scholarships and internships available to them. Students and staff bring important information about higher education and amazing ideas about programs that could be implemented at Cochise College.

I consider that experiences like this have a great impact on the lives of students. Often students do not take advantage of opportunities because they do not know they exist. By funding UA South students to attend the HACU National Conference, students will be exposed to what is “out-there” and will be able to share the information with their school peers and friends. The HACU national conference could also be included as another 100% engagement activity for our UA South students. I am a true believer that experiences outside the classroom have the power of changing a student’s life.

In order to ensure that other students, staff, and faculty receive the information delivered at the HACU National Conference, students upon their return will be required to host a presentation about the learning outcomes of the conference in where UA South and Cochise College will be invited.

Additionally, the opportunity to attend to the HACU National Conference will be open to all UA South students. The UA South HACU Committee will establish a selection process. Students will be required to submit an electronic application stating the reasons why they would like to attend the conference. The HACU Committee will also conduct an interview to the top five candidates in order to select the students that will be attending. In order to
create a bigger impact at UA South, participants will be selected from different UA South locations.

**Budget:**
Budget includes costs of conference fees, travel expenses, and lodging. The conference will be in Chicago, Illinois from October 5th – 7th, 2019.

The budget for the HACU National Conference varies as the location changes every year. The present budget covers two students. UA South will be willing to cover the escort expenses from the professional development funds. The money requested would be a total of **$3,660.00** detailed budget below.

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Cost per student (two students)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lodging</strong></td>
<td>$279 per room + 14.5% tax = $1278.00 (1 rooms for 4 nights)</td>
<td>* One student can share a room with escort</td>
</tr>
<tr>
<td><strong>Meals and Incidentals</strong></td>
<td>$296 (66 per day $14 bf, $17 lunch, $ 35 dinner) X 2 = <strong>592.00</strong></td>
<td>*The conference will provide lunch on two separate days.</td>
</tr>
<tr>
<td><strong>Commercial Aircraft</strong></td>
<td>$570.00 x 2 students = <strong>1,140.00</strong></td>
<td>*Southwest from Tucson to Chicago</td>
</tr>
<tr>
<td><strong>Taxicabs/ Shuttle</strong></td>
<td>$40.00</td>
<td>*From airport to Hotel.</td>
</tr>
<tr>
<td><strong>Parking</strong></td>
<td>$40.00</td>
<td>*Airport Parking</td>
</tr>
<tr>
<td><strong>Registration Fee</strong></td>
<td>$285.00 x 2 students = <strong>570.00</strong></td>
<td>*Early bird registration- the deadline is May 31</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$3,660.00</td>
<td></td>
</tr>
</tbody>
</table>

**Measurements:**
There will be a six month and year follow-up with the students who participated in order to determine how the HACU National Conference has impacted their educational and professional career.

Thank you for considering this proposal to offer professional development activities to all UA South students.

Respectfully,

Beatriz Susana Greeno
Academic Advisor
Student Services Fee Application for Funding

Contact Person: Gabrielle Hodgin

Department: ASUAS

Phone: (520) 458-8278

Email address: Hodging@email.arizona.edu

Project Name: ASUAS Yearly Operational Budget

Project Type: Student Support and Activity Funding

Funding Requested: $9,000.00

Start Date: July 2019

End Date: June 2020

Student Priorities Addressed: Support for student population

ASUAS is the representation of the student body and our purpose is to promote and provide students with events and activities that improve their experience as a UA South students.

New project: No (Repeat) If yes, multi-year justification:

Is Service Fee monies sole funding: No

Service Fee money is the biggest funding source for ASUAS. We are able to request financial assistance from the foundation, but it is only for specific cases.

Will it continue without SSF funding? No
If Yes, how:

If No, Why: ASUAS requires SSF funding to allow it to function as necessary. We have a wide range of events dedicated to students, one of the biggest being Commencement. The $9,000 we are requesting covers our Orientations, Grad Fairs,
the Dean's Dinner, the Commencement party, and other clubs and UA South events that request our involvement.

**Director of Project and contact information:** Gabrielle Hodgin, ASUAS President: hodging@email.arizona.edu

Please include with this application a budget or business plan, to include a timeline for spending.
Dear SSF Committee,

The University of Arizona South campuses provide a complex environment for student engagement as many of our students take mainly online classes. Regardless, ASUAS strives to provide whatever support possible to our student body and ensure they have opportunities to succeed while being a wildcat. ASUAS officers characterize the voice of the UA South student population and represent them to the UA South Leadership, the UA main campus, and the Arizona Board of Regents. Utilizing funding from the Student Services Fee Committee, ASUAS proposes the student government budget be maintained as previously funded, with slight modifications, based on student interest and evaluated needs. It is in the best interest of UA South Students, at all campus locations, for ASUAS to receive funding to help create an amazing student experience.

During the 2018-2019 school year, there were various new endeavors aimed to enhance our students’ experience at UA South better. Additionally, we were able to continue our annual events with great success. With funding support from the Student Service Fee committee, we were able to support:

· **The Fall and Spring Orientations**: New student orientations were held at our UA South campus locations at the beginning of the fall and spring semesters. This event brought together ASUAS officers, club representatives, faculty, staff, and new students & their families for an information session, a meet and greet, and a warm welcome for new students. (Approximately 180 attendees total for all locations, both semesters)

· **The Dean's Dinner**: This event is usually attended by students, providing them with an opportunity to have access to discussion with the Dean about important student topics. This event is extremely valuable, but it often does not fit with our students’ agenda. This year ASUAS ensured more of the student body was contacted through student surveys, so ASUAS could present their questions to the dean even though they were unable to attend. It bridged a critical gap between students and administration, and it gave a platform for our students’ innovation to be heard. ASUAS acted as the representatives for our students. (Approximately 10 attendees)

· **Grad Fair**: Student Government assisted student services at the grad fairs, hosted at the Sierra Vista and Pima East locations, by providing food and support. ASUAS officers were available during the events to answer questions and promote the Commencement Celebration, as well as address any needs or concerns students may have had. (Approximately 75 attendees total at both locations)

· **Commencement Celebration**: Each year, ASUAS hosts the commencement party for our graduates and their families. We provide a DJ, amazing catering, decorations, a photo booth, and more for our graduates’ celebration to recognize their achievements. Estimated 498 guests through current rsvp list – April 2019)

· **Office Supplies**: for posters, event flyers, printing, etc. in support of ASUAS activities and for reporting and representation at ABOR tuition hearing meetings. Office supplies were also purchased to support our officers at their locations. This assists them when meeting with students or the community.

· **Club Funding**: Support of networking opportunities for new and existing clubs. Funding for clubs was provided to support their events, professional development, marketing, and meetings. A collaborative partnership with Gamma Beta Phi allowed ASUAS to support seven new GBP members, in the spring semester, by paying their membership fee, as a professional development opportunity.
Beyond the SSF Budget, ASUAS worked to provide additional programs and support events for the UA South student population.

- **December Christmas Tree Giveaway**: ASUAS decided to donate a decorated wildcat themed Christmas tree to each campus (Sierra Vista, Pima East, Douglas, Nogales, Chandler) to provide holiday cheer. Additionally, we raffled these trees at each location, and one lucky student took home the tree for the holidays. This event was met with resounding excitement and support from our students and staff. (Approximately 25 entries)

- **Halloween Partnership with Cochise College**: ASUAS attended Cochise College’s Spooktacular Halloween family event and volunteered by managing a mini-golf course. Many of our students brought their kids to this low-cost, fun-filled event and were ecstatic to see UA South representation there. (Approximately 530 attendees)

- **ABOR Meeting and Pre-Meetings**: ASUAS attended ABOR meetings and tuition discussion meetings hosted by the governor-appointed Arizona Regents and Student Regents. The opportunity to attend these meetings increase the visibility of our campuses and students.

- **ABOR Tuition Hearing**: ASUAS represented our students during the yearly ABOR tuition hearing. A light selection of snacks will be served during the event for the benefit of the participating students.

**Budget Breakdown**

We propose $9,000.00 be allocated to the Associated Students of the University of Arizona South for the FY 2019-2020.

**Orientation/ Grad Fair: $350.00**

Every semester, UA South has an orientation per campus. ASUAS assists student services at all four locations with a contribution that helps pay for refreshments, food, and/ or decorations. ASUAS also provides finger foods and refreshments for the Grad Fair towards the end of the spring semester each year at the Pima East and Sierra Vista campus. Both events are important to our students and are well attended. We would like to request $350.00 and divide it in half between the two events. Each event will have $175.00.

**Dean’s Activity: $300.00**

Previously ASUAS has held a Dean’s Dinner. An event that occurs once a year providing students with the opportunity to sit down with the Dean for discussion forum. This year we would like to do something a little different and have the Dean sit down with ASUAS and other clubs and hear from them. As club and student body members, it will be their duty to reach out to students prior to the event and collect any issues, suggestions, and discussions provided by the students to be discussed with the Dean. Food, drinks, and decorations will be provided and we kindly request $300.00.

**Office Supplies: $275.00**
We estimate $275 will be exactly what ASUAS needs for the New Year to cover office materials as well as small additional items needed for our move to a new office. This should also cover supplies for the other locations where members will be housed at.

**ASUAS Teambuilding: $225.00**
We aim to have funds set aside for team-building sessions, as well as events and activities we partner with ASUS over. There are usually four events that span across the year. We are aiming to have at least one activity at the beginning of the student government’s term to give them the opportunity to build their relationship with the other officers. This will include an activity such as an escape room or something similar with possible meeting/lunch plans afterwards.

**Commencement / Commencement Party: $7,500.00**
This by far is one of our biggest responsibilities and most costly. Any financial support that can be offered is needed. We request $7,500 as that will cover a portion of the costs. We use the money to pay for the Commencement party decorations, catering, entertainment, and more. As time goes by, prices increase and that is why would appreciate the $7,500.00 to go to the celebration.

**New and Existing Clubs: $350.00**
As the student body for UAS, our mission is to be the voice of the students and with such gratification we want to contribute some funds to new/existing clubs and societies. Part of this money will go to pay for membership fees to clubs/societies, assist with any events being held for the clubs and/or use the money towards the creation of new clubs. Student life is very important to us and we will appreciate the extra funds to help support these important clubs.

Thank you for your time and consideration of this proposal to offer continued support to all UA South students. It is greatly appreciated.

Respectfully,

Gabrielle Hodgin

ASUAS President
The University of Arizona South
Student Services Fee Application for Funding

Contact Person: Clara Gonzalez
Department: Student Services
Phone: 520-458-8278 x. 2120
Email address: clarag@email.arizona.edu
Project Name: SSF – UA South Scholarships
Project Type: Student Services
Funding Requested: $18,350.00
Start Date: August 2019
End Date: June 30, 2020

Student Priorities Addressed: Yes, see proposal.

New project: No (Repeat)
If yes, multi-year justification:

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? No
If No, Why: A minimum of 17% of student services fees are designated to student scholarship funds, which does not offer UA South students enough scholarship funds to apply for.

Director of Project: Clara Gonzalez, Coordinator, clarag@email.arizona.edu

Please include with this application a budget or business plan, to include a timeline for spending.
April 12, 2019

Student Services Fee Committee
1140 N Colombo Ave
Sierra Vista, AZ 85635

Re: Student Services Fee Proposal – UA South Scholarships

Dear Student Services Fee Committee:

Financial assistance continues to be a real source of stress when talking to UA South students pursuing higher education, and while the lack of time arguably is a constant for students, the stress of financing their education is becoming more of an issue than ever before. It is unquestionably the largest obstacle facing UA South students today; having sacrificed to start and now hoping to find a way to finish. Financial aid can make a massive contribution, but with the guaranteed rise in costs, scholarships and grants are now becoming the last hope for affordability.

Proposal:
Utilizing monies from the Student Services Fees, we propose the continuation of the Student Services Fee Scholarship. The idea is to give back to students, some of the money they have contributed to UA South, by way of their Student Services Fees. The criteria would include an essay submission and a minimum GPA requirement. The submissions will be reviewed by the Scholarship Committee of UA South, which is comprised of staff and faculty from UAS campuses. In addition, Student Services, the submitter of this proposal, is flexible to any changes in the scholarship criteria and amounts the SSF Committee wishes to suggest upon closer inspection of the existing criteria and SSF budget.

Benefits:
• Help alleviate the stresses of making educational purchases required for their courses, i.e. books, research tools, jump drives, etc.
• More tuition assistance dollars translates to less student debt.
• Students could afford to work less allowing time to improve academic performance.

Budget:
The SSF governing documents state that a minimum of 17% of student services fees must be allocated to student scholarships. Of the $45,000 anticipated in Student Services Fees for FY20, this would constitute a minimum of $7650.

A 2017 SSF scholarship questionnaire asked students how they would prioritize SSF spending. More than 80% of the respondents wrote that SSF funds should go towards scholarships. Given the importance of student scholarships for student success and progression, we propose an additional $18,350.00 be allocated for scholarships to total $26,000.00 for the 2019-2020 academic year. These funds would be divided into $13,000.00 each semester.

Sincerely,

Clara Gonzalez, M.Ed. | Coordinator of Military and Veteran Services
Financial Aid Advisor, Student Services | The University of Arizona South
Student Services Fee Application for Funding

Contact Person: Anita Jones

Department: Gamma Beta Phi

Phone: 520-4588278

Email address: ajones5@email.arizona.edu

Project Name: Gamma Beta Phi

Project Type: Club Activities/Events for 2019-2020

Funding Requested: $4920

Start Date: August 21, 2019

End Date: May 11, 2020

Student Priorities Addressed: Engagement, Community, direct support for students

New project: No, if yes, multi-year justification: Yes, Gamma Beta Phi will remain an active student organization

Is Service Fee monies sole funding: No

Will it continue without SSF funding? No
If Yes, how:

If No, Why: Gamma Beta Phi is depending on these funds from the Student Services Fees. The local chapter receives $10 a student once in a lifetime from Headquarters. This small amount does not provide enough funds to support these events and essential expenses.

Director of Project and contact information: President-Anita Jones
ajones5@email.arizona.edu

Please include with this application a budget or business plan, to include a timeline for spending.
The Gamma Beta Phi Society

April 17, 2019

Student Services Fee Committee
1140 N. Colombo Ave.
Sierra Vista, AZ 85635

Re: Student Services Fee Proposal – Gamma Beta Phi

Dear Student Service Fee Committee:

The Gamma Beta Phi Honor Society of University of Arizona South Chapter (GBP) is the largest student organization at the University of Arizona South (UAS). Currently, GBP has 51 active members. GBP has transformed over the last year from being a traditional Honor Society into a hybrid Honor Society that engages students online and in-person.

In order to increase engagement, GBP has adopted a more inclusive mindset. As a result, we have seen significant growth over the last few semesters and expected to grow more in the future. Many of our members work, manage households, and care for their families. Additionally, we have members in Germany, Japan, Iraq and Afghanistan; our members also travel locally from Nogales, Douglas, Tucson, Chandler, etc. We have kept this issue front and center and have made it a priority to accommodate our members and their family/friends in order to increase engagement, this includes provide food and drinks to spare our members and their families any additional travel expenses when attending events. This strategy has been successful, and the sizes of our events and members have doubled. Without Student Services Funds, we will not have the funds needed to sustain these important traditions and activities.

Gamma Beta Phi serves an important function at the UA South. Not only is Gamma Beta Phi the largest student organization, but members are rising leaders, and often participate in community and University-related events. T-Shirts are critical to Gamma Beta Phi because they express unity, and a sense of pride among members when they are participating in events, volunteerism, or otherwise.
Gamma Beta Phi’s Proposed Budget:

We propose $4920 be allocated to Gamma Beta Phi for the 2019-2020 school year.

Membership Dues Fall 2019 $560: These scholarships will allow 8 U of A South, new members to join the Gamma Beta Phi honors society which will eliminate the financial burden of students with families and other expenses. These dues are $70 per member.

Membership Dues Spring 2020 $560: These scholarships will allow 8 U of A South, new members to join the Gamma Beta Phi honors society which will eliminate the financial burden of students with families and other expenses. These dues are $70 per member.

Scholarship 2019-2020 $2000: This money will be given out as a $500 scholarship towards educational fees, two scholarships per semester for U of A South GBP current active members. The idea of this scholarship is to give back to the GBP members some of the money that they have contributed to U of A South. The criteria of awarding these scholarships will be through an application process and a written paragraph of future GBP community outreach project ideas. The applications will be reviewed by the GBP officers and faculty advisors and will be awarded through a vote.

Induction Ceremonies

- **Fall 2019 Induction Ceremony $300:** The Induction Ceremony is an important Gamma Beta Phi tradition. At the GBP invites their veteran members, peers, family, alumni, and UA South staff and faculty to welcome newly recruited members. Additionally, at the Induction officers are officially sworn into their positions. There is a Spring Semester and Fall Semester Induction. Gamma Beta Phi will use these funds to provide food, refreshments, the traditional cake, and other essential items.

- **Spring 2020 Induction Ceremony $300:** The Induction Ceremony is an important Gamma Beta Phi tradition. At the GBP invites their veteran members, peers, family, alumni, and UA South staff and faculty to welcome newly recruited members. Additionally, at the Induction officers are officially sworn into their positions. There is a Spring Semester and Fall Semester Induction. Gamma Beta Phi will use these funds to provide food, refreshments, the traditional cake, and other essential items.

Fellowship Events

- **2019-2020 Fellowship Events $500:** The Fall Fellowship Events are to be determined by the Gamma Beta Phi leadership or by vote. These events could be a social gathering, face-to-face meeting, family friendly event, recruiting event, scholarly, workshop, homecoming, football/basketball games or otherwise. The
goal of the Fellowship is to provide an engagement opportunity for members based on their needs or preferences. Gamma Beta Phi will use these funds to provide food, refreshments, and other essential items. The goal of the fellowship event is to build unity and community at the UA South Campuses not only with our members, but by inviting all UA South students to participate and be more engaged with their peers. These events will also serve as an opportunity for Gamma Beta Phi to recruit new members.

**Gamma Beta Phi T-Shirts**

- **T-Shirts $700:** T-Shirts are critical to Gamma Beta Phi because they express unity, a sense of pride among members, and identify when members are volunteering, attending events, and such.

**Funds request breakdown for school year 2019-2020**

- Membership Dues Spring 2020 $560
- Membership Dues Fall 2019 $560
- Scholarship 2019-2020 $2000
- Fall Induction Ceremony $300
- Spring Induction Ceremony $300
- Fellowship Events $500
- T-Shirts $700

**Total amount requested for 2019-2020: $4920**

We, the Gamma Beta Phi’s 2019-2020 leadership team of officers, carefully considered each request and used feedback from surveys, when applicable, in order to determine the needs of students. We want to remind the committee that these funds will directly benefit students. As students, we want our student services fee dollars used to benefit students and to encourage leadership, community, and inclusion.

Please approve our request so Gamma Beta Phi can continue to grow, continue important traditions, drive student engagement, and help build a stronger sense of community at the University of Arizona South.

Thank you for your time and consideration.
Student Services Fee Application for Funding

Contact Person: Marla Rodriguez. Student services Coordinator

Department: Student Services

Phone: 520-206-7423

Email address: marlarodriguez@email.arizona.edu

Project Name: Your Major @ Work

Project Type: Professional Development

Funding Requested: $225

Start Date: July 2019

End Date: June 2020

Student Priorities Addressed: Professional Development

New project: No

If yes, multi-year justification: This is not a new project, but equipment will only need to be purchased once.

Is Service Fee monies sole funding: Yes

Will it continue without SSF funding? No
If Yes, how:

The project will continue, but use of funds will allow our team to produce better content at a more accelerated rate

Director of Project and contact information: Marla Rodriguez

Please include with this application a budget or business plan, to include a timeline for spending.
Your Major @ Work started as an online series for students as an alternative for our Pizza with a Professional event. For the Pizza with a professional event, Student Services would invite Professionals in the field to come to speak to our students about opportunities and expectations in the field. We found that the content of these events was extremely valuable to our students, but due to the student population that we serve, the attendance for many of these events would not be high.

As a solution, we started the “Your Major @ Work” series to give students who cannot attend the event in person, to have an opportunity to listen to the valuable information in the field that our experts come to share with our students. “Your Major @ Work” is a video-recorded conversation between a program director, and a professional in the field where they address topics such as career opportunities, obstacles, and positive career outlooks to give students the accessibility to learn more about the opportunities that are available to them.

When the series started, we did so with the limited resources that we had. Since then, we have produced the three installments attached below:

- Organizational Leadership
  https://www.youtube.com/watch?v=rAvL9jmXsaQ

- Administration of Justice
  https://www.youtube.com/watch?v=tJx-3c-J0I1&feature=youtu.be

- Network Operations
  https://www.youtube.com/watch?v=iyDREMKQrJo

Through trial and error, we have slowly learned how to make our series better, including a list of things that we need to purchase to enhance the student experience. The first item on the list of things we need is a high quality microphone, as we have previously borrowed ours from other departments or from personal acquaintances. Having our own microphone would allow us to be in control of how much content we produce, and when. Additionally, the Student Services Department could utilize the microphone for other events that we may need to record or stream online.

The second object in the list of equipment we would need to purchase is a high quality webcam. Currently, UA South does not own a webcam that produces streaming image quality. This type of webcam would be ideal to own to make the viewing experience more comfortable to the student, along with making sure it looks more professional. Like the microphone, the webcam can be used for future projects or events that may need to be recorded or streamed.

The third thing on the list would be a tripod to use with the webcam. Currently, UA South does not own a webcam tripod. This would make sure we can always have a consistent angle without it being shaky or distorted as we have found it can become through previous videos. Again, potential use for other events similar to the webcam and microphone can be used for the tripod as well.
**Budget:**
Budget includes costs estimates of ideal supplies

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microphone</td>
<td>$120</td>
</tr>
<tr>
<td>Tripod</td>
<td>$30</td>
</tr>
<tr>
<td>Webcam</td>
<td>$75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$225</strong></td>
</tr>
</tbody>
</table>

**Measurements:**
Funding to purchase these supplies would elevate our videos greatly! More importantly, they would allow us to double the amount that we currently produce from one a semester, to at least two per semester, giving more students the opportunity to see their major of choice highlighted through this series.

Additionally, we hope to double the amount of stream at the end of the fiscal year in June 2019 at the end of the fiscal year on June 2020.