



UA South Student Services Fee Committee Meeting Minutes

Meeting Title	: Student Services Fee Allocation Meeting
Date	: 4-14-2016
Call to Order	: 5:01PM
Place	: UA South, Sierra Vista Campus, room B153
Chair Person	: Esther Henley, SSF Advisor
In Attendance	: Internal: Esther Henley, Sarah Wieland, Chris Hilliard, Leann Newman, Ashley Watkins, Michelle Ramirez, Jesus Yanez, Chris King, Angela Lucero, Kevin Baker External: Michelle Herrera, Michelle Menninger
Absent	: Internal: Velma Coccellato
Adjourned	: 6:25PM
Minutes Submitted By	: Esther Henley
Minutes Submitted On	: April 15, 2016
Next Meeting	: TBD

#	Proposal Decisions
1.	Program Alteration Request – Change requested for FY2016 Presidents Budget that is part of ASUAS Operational Budget. \$1000 was originally designated for travel expenses for the ASUAS president to attend meetings, monies had been spent and this request was submitted to use the funds instead to purchase ASUAS marketing materials. Approved 4-0-2.
2.	SSF-UA South Scholarship - \$15,000 in funding proposed to be divided \$7500 for fall semester and \$7500 spring semester. Approved 6-0.
3.	SSF-TA Scholarship – Requested funding in the amount of \$10,000. To be awarded to UA South students who are active duty military, enrolled in 6 units, with a 2.0 GPA, and are using Tuition Assistance. Approved 6-0.
4.	Career Services Opt-In Fee - \$950 requested to cover \$5 opt-in fee for Career Services for students admitted prior to Summer 2015. Career Services now free to students admitted Summer 15 and forward. Approved 6-0.
5.	Learning Resource Center Renovation – Request for \$9000 to renovate the UA South Learning Resource Center (LRC). Approved 4-0-2.
6.	ASUAS Operational Budget - \$11,350 requested funding for the following: <ul style="list-style-type: none"> • Commencement Party: \$5000 • Office Supplies: \$150 • New & Existing Clubs: \$500 • Marketing Materials \$1500 • Welcome Back Bash: \$500 • Graduation Fair: \$200 • Dean’s Reception: \$1500.00 • ASUAS Advisor Salary: \$2000 The proposal was approved, 4-0-2.
7.	Tucson Book Festival: \$300 requested to provide travel to the Tucson Book Festival. It was proposed that UA South vehicles be used to transport the students to the event, request did not meet the policy requirement that “Vehicles may only be used to attend UA SOUTH sponsored business events.” Request was tabled. Revised application for funding to be submitted by 4.29.2016 to the SSFC for review. 5.4.2016 Application withdrawn.
8.	Predesignated funding: <ul style="list-style-type: none"> • \$10,000 for tutoring expense • \$3920 for SSF Advisor • \$8500 for scholarships (part of UA South Scholarship request)