Memo

To: Student Services Fee Committee – UA South
From: Ben Packer, Adviser
CC:
Date: 12/11/2009
Re: Student Services Fee Adviser – Salary Support

Additional Salary Support – SSF Adviser

Rationale:
The position of Student Services Fee Adviser is currently being paid by the UA South Administration. With a limited budget for this position, the current student-employee is restricted to a ten hour work week. With the goal of providing the best possible service to all the students of UA South, the weekly hours must be increased. This must happen in order for the SSF Adviser to continue with project development in addition to providing assistance to the five UA South Campuses, their staff, faculty and students.

Currently, our peers on the Main Campus have this position is covered 100% by SSF monies and the Office of Student Services respectfully requests that the Student Services Fee Committee consider covering a portion of the salary for the SSF Adviser position. The proposal is for the SSF Adviser to increase her working hours from ten (currently) per week to twenty. The UA South Administration will continue to finance the ten hours and the SSF monies would pay the difference. We are requesting this proposal begin January 2010 and continue until June 30, 2010, at which time the Director of Student Services may approach the Committee for further funding options.

Budget:
Hours per Week: 20
Rate of Pay: $15.00/hr
Weekly Salary Range: $150.00
Weeks per Year covered by SSF Monies: 20

Total Budget: $3,000.00
From: Justin Dutram, M.Ed.
       Office of Academic Outreach, Santa Cruz County
       University of Arizona

Re:    Request for Funding for Tutor, Senior Position in Santa Cruz County
       ABOR Student Services Fund

Date: 18 November 2009

Rationale:

UA Santa Cruz is a small branch campus located in Nogales, AZ which delivers
baccalaureate and graduate programs from UA Main and UA South to the residents of
Santa Cruz County pursuant to the land grant mission of the University of Arizona. The
overwhelming majority of enrollment at UASC is comprised of circumstance and place
bound non-traditional students, who are also to some extent English language learners.
Over the course of the past academic year, it has become apparent that there is an acute
need for mentoring support across all disciplines and degree programs to support the
development of academic English proficiency in our students.

At present, there are approximately 25 students across all academic programs,
undergraduate and graduate, who could benefit from these services, and enrollments are
growing each semester. Ideally, the tutoring support would be available throughout the
academic year, from August to May, and on an on-call basis in the summer months.

Budget:

Hourly rate: $25.00
Hours per week: 5 to 10
Weekly salary range: $125 to $250
Weeks per year: 40
Total wages: $10,000
Instructional Supplies: $1000

Total Budget: $11000
Memo

To: Student Services Fee Committee – UA South
From: K C Velazquez
CC: Dr Inger McGee, Adviser
Date: 12/10/2009
Re: Gamma Beta Phi Start Up Funds

Project Development and Student Outreach

Gamma Beta Phi is a student run organization within the UA South campus community. It is our desire to increase our membership via recruitment using events and holding workshops. With an increased membership, we will be able to participate and service the surrounding community. As UA South students serving the community, it is our belief that we will bring potential students to UA South and also foster a positive relationship within the community. In addition, Gamma Beta Phi wishes to have the opportunity to send its members to educational conferences next semester. Upon their return from any and all conferences, Gamma Beta Phi would hold a workshop or seminar and open it to all students of UA South so that they may also be enriched and/or educated.

Total Amount Requested: $5,000.00
Conferences and seminars: $2,000.00
Recruitment events: $1,000.00
UAS events for students on all campuses: $1,000.00
Miscellaneous office supplies, publication costs, PR material: $1,000.00
Memo

To: Student Services Fee Committee – UA South
From: Laura Villareal
CC: Ben Packer, Adviser
Date: 12/10/2009
Re: Student Employee for Douglas Campus

Student Worker Program – Douglas Campus

Rationale:

UA Douglas is one of our smaller campus communities and is currently being staffed by a single employee. That employee is responsible for office duties, student advising between incoming Cochise College students and current UA South students. In addition, that employee is also involved in recruitment events. In the absence of the current employee, the Douglas Campus is forced to close its doors and the needs of the students are unmet during these times.

UA Douglas would benefit greatly from the addition of a Student Worker. That student-worker would cover the front desk duties and also serves as a liaison between current students and UA South Administration. There would also be possible recruitment duties via paperwork and record keeping. With the addition of a student-worker, the Douglas Campus would be opened regularly and be available to service the needs of our Douglas students.

Budget:

- Hours per Week: 16 +/-
- Rate of Pay: $10.00/hr.
- Weekly Salary Range: $140.00 to $160.00
- Weeks per Year: 40

Total Budget: $6,400.00