President – Kyle DiRoberto- started the meeting from DV at 10:00am

PRESENT: Acosta, Curtis; Arnold, Stephen; Brown, Brandy; Brown, Sheena; Denno, Linda; DiRoberto, Kyle; Erickson, Kathy; Jewkes, Tom; Johnson, Chris; Kralovec, Etta; Lutes, Todd; Mapp, Eric; Moore, Sandra; Orozco, Rick; Parra, Ada; Sanderson, Chris; Seder, Laurie; Straight, Ryan; Tesch, Aaron; Wagner, Paul; Wolf, Odile; Xu, Li; Werchan, Henry

ABSENT: Citera, Barbara; Torres, David; Wittman, Romi

GUESTS: Hodgin, Gaby

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<th>Agenda Item</th>
<th>Discussion Notes</th>
<th>Action</th>
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<td>Approval of Minutes</td>
<td>No report</td>
<td>No minutes</td>
<td>Linda Denno</td>
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<td>Dean’s Report:</td>
<td>Kyle gave a summary of Barbara’s report that was emailed to everyone. Barbara announced that there will be the Dean of Students workshop be rescheduled because Sierra Vista faculty were not able to participate in the last workshop due to Zoom not working. There is also going to be a Title IX workshop upcoming.</td>
<td>Kyle Citera</td>
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<td>Associate Dean’s Report:</td>
<td>• Barbara proposes that we create an awards committee that is elected from amongst the faculty. This committee will also oversee the travel requests presented to the UAS Foundation for funding. Barbara wants funding from the UAS Foundation for professional</td>
<td>Barbara Citera</td>
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| Standing Committee Reports & Action Items: Technology Personnel Curriculum | Technology- No report  
Personnel- Report submitted electronically. UA Vitae are due February 18th. There was discussion about what constitutes service and whether Program Director’s duties falls under service or elsewhere. Todd Lutes suggested that the forum come up with solutions for these concerns and then present these solutions to Barbara. He also suggested that concerns about Program Directors’ duties could be brought up at the next Program Director’s. Any other questions or concerns regarding annual reviews can be directed to Todd.  
Todd Motioned: to accept the subcommittee’s plan for handling reviews for this year. Romi seconded.  
Consent Motion: Kyle moved to approve the three curriculum items. Chris seconded. | Aaron Tesch  
Todd Lutes  
Ricky Orozco | February 6, 2019 |
|-----------------|---------------------------------------------|----------------|
| Undergraduate & Graduate Reports | Undergraduate- No report  
Graduate- Report submitted | Todd Lutes  
Ricky Orozco |
| Proposed Foundation Funding | • Barbara wants the forum to elect a committee to oversee the handling of Foundation travel requests. This committee will also be the committee for awards. | |
• **Motion:** Kyle moved, Todd seconded, that we create an elected committee to oversee all awards. Until that committee is formed we will continue to use what is in place now.
• Kyle will create a Qualtrics vote to form the committee.
• **Motion:** To amend the first motion. There will be an elected committee to oversee all of the awards called the Awards Committee, which will include requests for travel funding through the UAS Foundation. The current process will be used until the new committee is formed.
• Ryan sent out the link with information to Foundation funding.

**Student Showcase**

Romi Whitman gave an overview of the Student Showcase on April 26th. Romi requested additional volunteers to be judges.

**New Business:**

• Etta announced that the YES (Youth in Engineering and Science) Fair will be held in Sierra Vista on March 6th. The YES Fair is county-wide and they are still in need of volunteers and judges. Etta will send out the information to everyone.
| Dean’s search committee: Linda Denno | - Linda Denno attended a meeting for the Strategic Planning and Budget Advisory Committee. She reported that Vice President Vin Del Casino will be leaving in May, 2019 and that there will be new 3 new positions to replace the positions he currently holds.  
- Linda is also the representative for the HeadsUp Steering Committee to the Faculty Senate. Once we have our new name there will be a position open to us on Faculty Senate. In the meantime no one else goes to represent UA South so Linda usually goes. One of the things the president said at the meeting is the operations budget is in real financial trouble, especially with respect to maintenance on buildings and updating technology. Also, with respect to the Strategic Plan, approximately one-third of the initiatives would be funded immediately. President Robbins said he is not afraid to say no, which he is doing for anything that is not really pushing for student success.  
- Linda was asked by Dean Buckner to discuss a process for choosing Career Track faculty to serve on the search committee for a new |

University of Arizona @ Sierra Vista       Prepared by Deb Hoeft, Reviewed by Linda Denno
According to Linda, Dean Buckner had indicated that the search committee would be comprised of two career track faculty, one staff, one student, and all of the tenured faculty. It was not clear whether this would include only tenured faculty or tenure-track faculty as well. Linda will reach out to Melody and Provost Goldberg for clarification.

- **Motion:** Kyle will prepare a Qualtrics e-voting to decide which career track faculty will serve on the dean’s search committee. Kyle will hold a nomination only to career track faculty and then once the nominations are in there will be a vote.

| Motion: 23 approved, 1 abstention. |

Adjournment: 11:23am