

AGENDA OF THE REGULAR MEETING OF ASSOCIATED STUDENTS OF THE
UNIVERSITY OF ARIZONA SOUTH (ASUAS)
AS TO BE HELD ON MONDAY, NOVEMBER 7, 2016 AT 4:30 PM AT THE COFFEE
XCHANGE, 6841 E CAMINO PRINCIPAL, TUCSON, AZ 85715

ROLL CALL - Meeting Called to Order at 4:34 pm

Marissa Herrera - President
Christopher King - Executive Vice President
Open - Administrative Vice President
Bryan Adams - Treasurer
Angela Lucero - Administrative Assistant
Caroline Gonzales - Advisor - Absent

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED
UPON AT THIS MEETING.

GENERAL BUSINESS

1. Approval of the Minutes from October 13th, 2016 meeting
 - a. Chris made a motion to approve the minutes. Angela seconded it. Motion carries 4-0.
2. Treasurer's Report-Caroline
 - a. Budget is up to date from the Dean's Brunch except for the food from Fresh. That amount needs to be added. Any events that may be shown from last year are ones that we may be doing this year.

OLD BUSINESS

1. Constitution and Bylaws vote and possible approval of revisions and additions
 - a. Addition Vote-ByLaws: President requests to add to the officer duties that states: "Shall participate in student events involving the entire campus and/or community per semester. It is the sole decision of the President if the absence is excused or unexcused. If there is more than one unexcused absence, the Student Executive Board may vote to remove the member."

- i. Discussion - The board wants to set up a list of specific events that are deemed mandatory to attend.
 1. Shall participate in student events as predetermined at start of semester as determined by Executive Board involving the entire campus and/or community per semester. It is the sole decision of the President if the absence is excused or unexcused. If there is more than one unexcused absence, the Student Executive Board may vote to remove the member.”
 - a. Chris made the motion, Bryan seconded it. Motion carries 4-0

- b. Addition Vote-ByLaws: President requests to add “Meetings, events, and overview of continuity binders are included in this time of service. Apprentices shall attend Commencement Celebration in May as representatives of ASUAS to provide service throughout the event.” to the Apprentice portion.
 - i. This addition would add the stipulation that apprentices will attend commencement and help out. This is important because it helps to relieve the burden from the graduating board.
 1. Chris makes the motion, Bryan seconded it. Motion carries 4-0.

- c. Addition Vote-ByLaws: President requests to add “Student employees should receive periodic performance reviews from their supervisors. This process may be used to identify the student's strengths and areas for improvement and to reinforce the supervisor's expectations. These evaluations may be informal in nature except in the event that continued substandard performance may lead to termination of employment. At that time a written evaluation shall be completed by the supervisor for documentation of substandard performance.” as stated in the student employment manual.

In addition, from the Engagement Document: “UA performance evaluation occurs yearly between ASUAS advisor and individual board members to discuss individual goals and progression. A self-evaluation is required of each board member prior to their performance evaluation. Biweekly meetings with the board and the ASUAS advisor require continuous evaluation of tactics and progress towards objectives in strategic plan. Each board member contributes to the development of the ASUAS strategic plan, assessment of goal progress and material for the yearly portfolio, and the continuity book for knowledge transfer. Each board member is responsible for training and transition for their replacement board member the following year.

1. Discussion is to change the biweekly meetings to monthly meetings. The question is, is this in line with what our advisor is able to take on. Since our advisor, Caroline, was not at the meeting to provide input, this will be tabled to next month.
- d. Revision Vote-Constitution: President requests to change the name to ASUAS-Student Government instead of “The officers of the ASUAS shall be known as the **Student Executive Board.**”
- i. Discussion is that we should be known as Student Government.
 1. Chris makes a motion to accept this change. Marissa seconds the motion. Motion carries 4-0.
- e. Revision Vote-Constitution: President requests to change the specifications of “Interviews are to be scheduled by mid-March.” to “Interviews are to be scheduled **no later than mid-March.**” **Human Resources confirmed- February or March to begin hiring process.**
- i. This has been confirmed with human resources. Discussion is noted that the wording should be: “Interviews are to be scheduled no later than March 15th.” Advertising should begin start of January semester.

1. Chris made the motion to accept the wording as: “ Interviews are to be scheduled no later than March 15th.” Bryan seconded the motion. Motion carries 4-0

f. Revision Vote-Constitution: **INITIATIVE, REFERENDUM, RECALL AND IMPEACHMENT.** President requests revision of guidelines to pertain to the University of Arizona South, ASUAS Executive Board. Discussion and possible vote on revision. **Attention to Sections 2, 3, 4, & 5.**

- i. Section 1. The University of Arizona South student body shall have the power to initiate new rules and regulations. The Student Executive Board shall vote on the proposed legislation. A two-thirds vote of the Student Executive Board shall pass the legislation, and it will become effectively immediately. If it does not pass, the text must be published and posted within 10 days and a special election held within 15 days after the filing of the petition. Twenty-five percent (25%) of the University of Arizona South student body must vote in a special election for the election to be valid. A majority of the legal votes cast shall be sufficient to pass such legislation. Students have the ability to change constitution if so desired.
- ii. **Section 2. Any rules and regulation passed by the Student Government shall be subject for 21 days to a referendum vote of the student body. A written petition signed by 25% of the electorate shall be necessary for the referendum. The petition shall be presented to the Student Government, who shall publish the text within 10 days and call a special meeting within 15 days after the filing of the petition. Twenty-five (25%) of the student body must vote in the special election to be valid. A majority of the votes cast shall be sufficient to rescind action.**

1. Discussion is that we need to leave this wording in the Constitution.

iii. Section 3. All members of the Student Government shall be subject to recall. The student body may recall elected members. A request for the recall shall be made by written petition stating the exact reason for the recall, signed by twenty-five (25%) of the student body.

1. Discussion is that this section does not pertain ASUAS because we are not elected; we are hired student workers. Bryan made the motion to strike Section 3 from the Constitution. Marissa seconded the motion. Motion carries 4-0

iv. Section 4. No measure passed by popular vote shall be changed except by another popular election.

1. Discussion is that we are not elected. Chris made the motion to strike Section 4 from the Constitution. Bryan seconded the motion. Motion carries 4-0.

v. Section 5. Impeachment may be brought against any officer for misuse of office, excessive absences from meetings or failure to fulfill duties of the office. A petition must be signed by two-thirds of the Student Government officers or twenty-five (25%) of the student body.

1. Discussion of the rewording of this. The following was decided as the best way to word this: "Impeachment may be brought against any officer for misuse of office, excessive unexcused absences from meetings or failure to fulfill duties of the office. A vote must be approved by a majority vote of the Student Executive Board."

- a. Marissa makes a motion to change the wording and designate Section 5 to Section 3. Chris seconded the motion. Motion carries 4-0

2. LRC pricing and budget timeline vote and possible approval

- i. This project will mainly fall to Bryan. This discussion and possible vote will be tabled to December's meeting.
- b. Delegation of LRC timeline tasks
 - i. Please continue to look at the LRC timeline and items will be added as Bryan and Marissa work on this.

NEW BUSINESS

1. Vote and possible approval for the new employee application.

- a. The Bylaws state that there is to be a signature as part of the application process. This application gives ASUAS a little more background information on the applicant and makes the process a little more formal. Bryan added that it would be nice to add, what positions are you interested in. Discussion is to remove what campus the applicant is from.
 - i. Marissa makes a motion to approve the new application for the 2017-18 year. Bryan seconded the motion. Motion carries 4-0.

2. Grad Celebration Theme

- a. Now is the time to start thinking of themes for commencement. Angela will set up a form for everyone to add their suggestions.
 - i. Planning meeting is set for December 14th at 8:30pm by LifeSize. Angela will send the invitation to all members.

OPEN DISCUSSION

President-Delegation of duties for tasks:

- ASUAS Running Action List
 - If you have not completed the October tasks, please move them forward to November. You need to cross them off either in red or strikethrough.

Please do not erase them as these will be used as a reference for the incoming board next year.

- The meeting on Thursday, November 10th will be with Chris and all the club officers. It is advised that Chris takes minutes and share that document with the executive board.
- ASUAS Survey: Giveaways
 - We had about 29 people respond to the survey. We need to put the names or numbers into a random generator to pick the winner of the sweatshirt and keychain. Chris will buy the sweatshirt and keychain. We have a budget of \$250 for this. Wilbur and Wilma will be purchased with funds from the marketing budget. The cost is around \$69 for two sets.
- Buttons-processing
 - The buttons are in and we just need to find the time and manpower to get this done. It is looking like this will need to be started in January. Orientations are where these will be handed out. Spring semester starts January 11th with orientations at the following campuses.
 - Santa Cruz
 - Pinal
 - Sierra Vista
 - Douglas
- Tree decorations
 - Chris needs to inform clubs on Thursday to have ideas to contribute for the ASUAS, Foundation, and Huachucats tree. It was decided to order ornaments and Chris has some decorations to donate. Bryan will request the budget from The Foundation and communicate that to Marissa. Marissa is pricing ornaments online.
- Tips for Scholars Flyer, 2/23/17 at La Casita-PROMOTION
 - This a partnership with the Huachucats and The Foundation. ASUAS works with other clubs to ensure we have help for this event. This is a

mandatory event and everyone needs to working to promote this. Bryan will work with Chris on getting the clubs on board to help and will also need to find a replacement since he will not be able to attend. This event is important because money will go to ASUAS and scholarships.

- Upcoming Events
 - Workshop-attendance
 - This workshop is on applying to Grad School with Dr. Brown. 11/9/2016 Chris will attend this.
 - Celebrating our Veterans-duties
 - Chris and Bryan will be there from start to finish and held with cleanup. Marissa will be there for setup and the beginning of the event.
 - Festival of Trees-set-up
 - Chris, Bryan, and Angela will meet to decorate the tree at the mall on the 18th around 6:15ish.
 - SV and Tech Park locations for collection of food/bins to support partnership in GBP food drive
 - Chris and Bryan will take a bin from SV to Tech Park to help support the GBP food drive.

Executive Vice President

Administrative Vice President

Treasurer

Administrative Assistant

Advisor- I am working on an event planning document and an event evaluation for our future events. Each event will be recorded and reference for future boards.

- Next board meeting is Tuesday, December 13th at 5pm in Sierra Vista.

ADJOURNMENT - Meeting adjourned at 6:36pm