Associated Students of the University of Arizona South (ASUAS)
Monday, February 1, 2016
6:00 p.m. ASUAS Meeting Room
Meeting Minutes

1) Call to order: 6:05 p.m.

2) Establish a quorum: All members present
   a) Ashley Watkins- ASUAS President
      Clayton Tawney- Executive Vice President
      Michelle Ramirez- Administrative Vice President
      Kayla Simpson- Treasurer
      Marissa Herrera- Administrative Assistant
      Marisa Trevino- ASUAS Advisor

3) Ashley made a motion for approval of the minutes from the January 1, 2016 meeting. Michelle seconded. Motion carried 5-0

4) Call to the public: None

5) Old/New Business:
   a) Executive Vice President:
      i) Clayton expressed lack of student interest on Santa Cruz campus. Discussion about ASUAS enrollment. He presented an idea for an incentive for students as future student council members.
      ii) Saturday classes at Pima, students are not for it because of families; the weekends are not doable. Ashley addressed the class time issue seems to be on Post with the soldiers that work. She wants to bring it up at the faculty forum.
   b) Administrative Vice President:
      i) Dean’s Lunch Event: Marisa ordered 8 dozen red roses. Michelle ordered lunch from Fresh; sandwiches, salad, and soup. Marisa brought up the idea of crockpots. Discussion about how we will keep the soup warm. We could set the bowls in chafing dishes; Ashley owns five and will bring them. Last time we had extra salad, caterer wanted to cut back but we kept the order the same. 75 half wraps, 5 salads, 10 quarts of soup, and 8 doz cookies. Total: $459.77. The budget looks good for this event. Balloons are expensive and Marisa will ask Fry’s if they will donate the helium to fill up balloons. Michelle asked for clean up help. Time was changed to 12:00, so we need to be here at 10:00 for set up. Discussion about schedules and students that are invited. Marisa invited students from Cochise College Student Government. The UA Foundation is also attending.
      ii) ASUAS meeting dates for planning commencement: Initial meeting then break into subgroups/committees. Days are discussed and decided ITV rooms. Discussion about UA Foundation assistance. Monies: $9.00 a
person; chicken, broccoli and mashed potatoes for dinner. There are 400 people expected.

**Ashley made a motion to accept Texas Roadhouse as the caterer from UAS Commencement, Clayton seconded. Motion carries 5-0.**

**iii) March Madness:** Saturday, March 5th @ 2:00 at Applebees 10% discount food and happy hour discount. $150.00 food budget; Funds will come from UA South Campus Activity fund.

c) Treasurer’s Report:

i) Kayla is still in the process of her new position. $3000 from the bookstore in May for ideally for the next term for new officers in Student Government. She had questions about the NCLC. Discussion about excursions and events. Who is reserving the cars? Ashley and Kayla. Ashley will email the link to council. Plan for transportation (together or separate) and what we should wear? We are wearing our polos, anything U of A. The polos came out of the office supplies fund. Marisa will make reservations for hotel and parking space. Meals will be covered and guidelines are stated.

d) Administrative Assistant Report:

i) Survey: (Survey Monkey) no more than 10 questions asking students about their needs and wants on the UA South campus. Deadline before the faculty forum. That event is: February 10th. 10-12:00, Sierra Vista. Clayton plans to attend. Marissa will compose a Google Document to collaborate.

ii) UA Storytime- students involvement/community. Contacted UA Main. Marisa talked to Jo at the bookstore here at SV. Contact also at Cochise College.

iii) Goals:

   (1) support for families that are students
   (2) drawings/prizes for students, ex. WEPA cards
   (3) fun UAS student supply table (right now it’s at the security desk)

e) Advisor’s Report:

i) Grad Fair, March 1st in SV and March 2nd in Tucson. Times: 12:00. Get rid of sodas and water. Cookies available and have a table. We can spend the money on tablecloth and supplies.

**Ashley made a motion to approve $200 for UAS Grad Fair for drinks, cookies, and brownies from Grad Fair Funds. Michelle seconded. Motion carried 5-0.**
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Ashley made a motion $176.99 for polos from Office Supplies Funds. Kayla seconded. Motion carried 5-0.

ii) Graduation Stole order for ASUAS.

Ashley made a motion to use Rainy Day Fund, Tentative, for purchase of graduation stoles for ASUAS officers, 2016 graduates. Michelle seconded. Motion carried 5-0.

iii) Marketing Materials- T-shirts, pens for the next board members and drawings.

Ashley made a motion to allocate $300 from the commencement party fund to recruitment activity fund. Clayton seconded. Motion carried 5-0.

iv) Student Services Fee (SSF) budget. Ashley (president) can only use the money and we want to change that. We have to submit a Program Academic Review (PAR). ASUAS is requesting change the Fee fund. Marisa composed a letter to be delivered Esther for the Student Services. Fee under Ashley’s name, prepared by Marisa.

Ashley made a motion to approve the letter to be submitted. Michelle seconded. Motion carried 5-0.

f) President:

i) Huachucats Meeting 2/2 (Tues) @ 5:30-6:30, Public Meeting Room (PMR). Ask students if they are interested in helping with commencement, handing out flyers, and setting up.

ii) Calendar on UAS instead of Google, more accessible main page of UAS.arizona.edu and click Full Calendar. Add Marissa so she can update calendar for ASUAS.

iii) Literacy Program (Potential Dates). Delegated Marissa to set up tentative dates for this semester.

iv) Tuition meetings update & Faculty Forum update (Next Forum). Ashley has been attending these meeting. Projections on budgets. No matter what, there is going to be some tuition increase. The fees will impact our students at UA South. Ashley notes the impact on UAS and have some data to show students where the fees are going to be with tuition.

Meeting in April for Arizona Board Of Regents (ABOR). Ashley will let us know about date for forum update.

v) Brunch with the Board on UAS campus. Similar to Dean’s Brunch on a smaller scale. 11:30-1:00, April 1st (tentative).

vi) Other Topics:
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(1) Field Trips: Bill at the observatory, point of contact. Try a pilot for second grade at Coronado Elementary. Contact Dr. DeLalla. Plan for the last week of March or early April.
(2) Ashley wants to make reservations for Sip & Create (3/25) 7-9:30.
(3) Escape Room Professional Development. Coordinate dates for when we are attending. Times planned for Friday for NCLC.
(4) To do: Look at itinerary for NCLC
(5) President's budget explanation and letter presented from Marisa.

6) **Open Discussion:** Contact from Marisa for t-shirts. Changes to present to faculty at forum with issues about hybrid classes, class changes, and D2L.

7) **Adjournment:** Ashley motioned to dismiss at 8:10 p.m. Marissa seconded. Motion carried 5-0.

8) **Next meeting date:** February 29th and March 21st at 6:00 p.m.