ALTERNATIVE PATH TO SECONDARY CERTIFICATION APPLICATION CHECK LIST

Department Materials

- Personal Data Blank
- Copy of Fingerprint Clearance card
- Official Transcripts *(FROM ALL SCHOOLS ATTENDED)*
- Letter of Intent (stating why you want to be a teacher)
- Two Letters of Recommendation
- Professional Resume

Graduate College

- Submit Graduate College application on-line at [https://apply.grad.arizona.edu/](https://apply.grad.arizona.edu/). Application fee is $85. This fee is nonrefundable.

After Admission Requirements

- If claiming Arizona residency for in-state tuition, complete a Statement of Residency Classification or Domicile Affidavit at [http://www.registrar.arizona.edu/residency/aborpro.htm](http://www.registrar.arizona.edu/residency/aborpro.htm). You will need a UA Net ID and password to log in. After you are admitted to the program, you will be able to create the UA Net ID and password.

- Proposition 300 Verification
  The Proposition 300 [http://registrar.arizona.edu/residency/prop300/index.htm](http://registrar.arizona.edu/residency/prop300/index.htm) is a referendum approved by Arizona voters in November 2006. Proposition 300 provides that university students who are not U.S. citizens or permanent residents, or who do not have lawful immigration status, are not eligible for in-state tuition status or financial aid that is funded or subsidized by state monies. An acceptable documents list for verification purposes is included.

- Immunization Requirement
  There is an immunization requirement for students born after 12/31/56. Students born prior to 12/31/56 are exempt. You will not be permitted to register for classes without proof of immunity against Measles, Mumps, and Rubella on file with the Campus Health Service. You will need 1) Two MMR immunizations, at least one of which must have been administered after 12/31/79 OR 2) A lab test that shows immunity to Measles, Mumps, and Rubella. The form is included with these materials. You may fill in your personal information and attach a copy of your vaccination/blood testing records. If you have an electronic copy of your information, you can submit your immunization records online [http://www.health.arizona.edu/cgi-bin/secure/immunform](http://www.health.arizona.edu/cgi-bin/secure/immunform).
Applications are processed when all materials required by both the Graduate College and the Division of Teacher Education have been received. The materials are then forwarded to the Master’s in Secondary Education Program Director who evaluates the applicant’s credentials and makes recommendations on admissions.

Once admitted, students must make an appointment with their academic advisor. All students must stay in touch with their academic advisor each semester before registering for classes.

**COCHISE COUNTY** Dr. Etta Kralovec (520) 458-8278 x 2108  
kralovec@email.arizona.edu

**PIMA COUNTY** Dr. Richard Orozco (520) 626-2074  
raorozco@email.arizona.edu

Students are admitted to the program fall, spring and summer. The deadline for fall admission is July 30; November 21, spring and April 30, summer.
Alternative Path to Secondary Certification
M.Ed. in Secondary Education

OVERVIEW OF THE PROGRAM OF STUDY

The purpose of the Alternative Path to Secondary Certification and the M.Ed. in Secondary Education is to provide unlicensed, beginning teachers the opportunity to begin teaching while pursuing their certification and masters degree. The Alternative Secondary Path to Certification and the M.Ed. in Secondary Education is a two-year professional program that allows students holding bachelors degrees in specified disciplines to meet certification standards and to earn a M.Ed. in middle and secondary education while they teach in schools that are a part of the UA South Borderland Consortium.


- The ongoing two-year training program consisting of graduate level course work and embedded professional development, including support from a UA South mentor during the enrollment period.
- Participate in two year beginning teacher district induction and mentoring program
- On-going formative and summative evaluations throughout the two year program led by UA South University mentor.
- Under "Elementary Secondary Education Act" (ESEA), participants enter the classroom as a "highly qualified" teacher by taking and passing the National Evaluation Series (NES) Subject Knowledge exam and complete the Structured English Immersion course (LCEV 508).
- Upon successful completion of the two-year teaching preparation program with a full, and passage of the NES professional knowledge test, participants will receive an Institutional recommendation for their provisional teaching certificate

Admission Requirements:

- B.A. or B.S. degree GPA of 3.0 on upper and lower division coursework toward the Bachelor’s Degree (or the most recently completed 60 units)
- Documented proof of application for Fingerprint Clearance Card from the Arizona Department of Public Safety
- Complete Personal Data Form, including a letter of intent stating why you want to be a teacher
- Two letters of recommendation
- A professional resume

Revised 10/29/2015
Our Vision

We envision a world in which children in Southern Arizona have access to high quality education.

Our Mission

The award-winning M.Ed. program in Secondary Education at the University of Arizona South is committed to preparing teachers with the dispositions and skills to work for middle and high school students in Arizona border schools. Our context-specific focus on preparing teachers for the borderlands of Arizona involves developing in candidates an appreciation for their students' and their own racial/ethnic backgrounds and socioeconomic status. Thus, critical analyses of the emerging teachers’ sociocultural, sociopolitical, and socioeconomic positionality are central for those in the M.Ed. program. In addition, interrogations of power in school settings occurs across the M.Ed. curriculum. This work is accomplished by knitting together clinical experience in partner schools with carefully crafted coursework. New teacher learning is supported by a robust professional learning community of peer learners and teacher leaders in our partner schools.

Our guiding principles

1. **Constructivism**: Constructivist learning theory informs the structure and content of our courses and our approach to teaching and learning. Whenever possible, faculty model constructivist teaching practices in their own courses.

2. **Teaching and Learning**: UA South faculty commitment to teaching ensures that M.Ed courses are centered on student learning and carefully designed to prepare emerging teachers with the skills they need to begin teaching.

3. **Partnerships**: Deep partnerships with local schools and the participation of local master teachers in the preparation of M.Ed candidates ensures a robust democratic learning community that models classroom practices for emerging teachers.

4. **Context-specific preparation**: Coursework content and pedagogy are directed at school-embedded practices in partner border schools. Our context-specific conceptual framework informs the program design and the content of coursework.

5. **Pedagogical content knowledge**: A focus on pedagogical content knowledge supports emerging teachers ability to translate deep content knowledge into classroom learning.

6. **Action research**: Participatory action research is the research framework used in the program, which prepare teachers to adopt a stance of inquiry in their own classrooms. Action research can also be used in the classroom with middle and high school students, referred to as, ’Youth Participatory Action Research.’

7. **Culturally sustaining pedagogy**: Culturally sustaining pedagogy seeks to sustain linguistic, literate, and cultural pluralism as part of the democratic project of schooling.

8. **Teacher Leadership**: Our commitment to preparing teachers to be leaders informs the structure of work our students do and also develops among students a collaborative learning community with an emphasis on peer-to-peer learning and coaching.
These understandings prepare emerging teachers to shape classrooms environments that:

1. Acknowledge that the learner is not a passive recipient of knowledge, but rather a thinker, creator and constructor of knowledge.
2. Emphasize instructional approaches such as reciprocal teaching that supports self-monitoring, metacognition, and self-assessment and emphasizes student reflection as a centerpiece of learning.
3. Build culturally sustaining pedagogy and curriculum that overcomes the dehumanizing deficit approaches to education that define too many classrooms currently.
4. Respect and honor all students and that link classroom instruction to the cultural and experiential background of their students.

Our commitment to our students:

Our work takes place in the borderlands of Arizona. This context demands a deep understanding of the politically complex and rich linguistic, cultural and bi-national communities on the border. As the U.S. become a more multicultural country, the understandings and dispositions students develop in the program will serve them well wherever they choose to teach.
The Academic Program

Program content will be delivered online and in-person over a two-year time frame. The in-person portion is usually a Saturday at the UA Sierra Vista campus once every month. Courses required for the Masters degree are:

**ETCV 511 (3): Computer Applications in Education**: Introductory course emphasizing a hands-on approach to exploring, integrating, and developing technology augmented learning using research-based methods

**LCEV 504 (3): Cultural Diversity in Education**: Introduction to aspects of culture that affect education. An Overview of different cultures will serve as the basis for discussing issues pertaining to school achievement.

**LCEV 508 (3): Teaching ELL**: Students: Analysis of current methods in second language acquisition.

**TEDV 502 (3): Research in Teaching and Schooling**: A survey and analysis of recent research in teaching and schooling.

**TEDV 520A (1): Classroom Management and Instruction in Practice**: This course is designed to prepare students to begin teaching in their own classrooms. The course prepares students to develop a discipline plan and a classroom management plan, including class rules appropriate for the first day of school.

**TEDV 520B (2): Classroom Management and Instruction in Practice**: This course promotes the acquisition of classroom management and assessment techniques, incorporating knowledge and skills of teaching models for secondary teachers. Students will recognize the role of rules and procedures within schools; the role of curriculum, instruction, and assessment in classroom management; the role of teaching model strategies in the delivery of the curriculum; and the need for multiple modalities of assessment of student learning. Students will examine the crucial role of values and beliefs in classroom management decisions.

**TEDV 521 (3): Teaching Exceptional Students at the Middle and Secondary Level**: Standards-based methodologies for the instruction and assessment of exceptional students at the middle and secondary level. Graduate-level requirement include two reviews of research/literature projects/papers.

**TEDV 527 (3): Adolescent Development and Learning**: This course provides an in-depth survey of the philosophies, practical and theoretical issues regarding adolescent development and learning.


**TEDV 535A (3): Participant Research Methodologies I**: Theories and methods of participant research as a means of the professional development of teachers.

**TEDV 593A (3): Secondary School Internship I**: The practical application of theories and methods of instruction in the middle and secondary classroom.

**TEDV 593B (8 total, enrollment required each semester for 2/3 credits): Secondary School Internship II**: The practical application of theories and methods of instruction in the middle and secondary classroom.

*Please note: Course rotations are subject to change, students need to work closely with their advisor, Dr. Etta Kralovec, to ensure correct course planning. ADE course requirements are subject to change without notice. Current course rotations [http://uas.arizona.edu/secondary-education](http://uas.arizona.edu/secondary-education)*

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Application for State of Arizona Intern Certificate:

Once a student has been admitted to the M.Ed. program, passed the NES in their subject area and completed a course in Sheltered English Instruction, they apply to the Arizona Department of Education for Intern Certification. ADE websites for alternative certification are the following: http://www.azed.gov/highly-qualified-professionals/alternative-pathways-teacher-certification/

This site has information about scholarships available and details of the program.


The contact list is: http://www.azed.gov/educator-certification/files/2013/10/ihealternativepathflyer.pdf?20151014.

Certification questions, contact Teacher Education Coordinator, Alison Barrett arbarret@email.arizona.edu

Program Completion Requirements/Certification:

In addition to passing required course work and student teaching, the following must be complete prior to receiving Institutional Recommendation from UA South.

1. Action Research Project  Action research is considered a ‘best practice,’ in schools today. In lieu of a traditional master’s thesis, students complete an action research project. Students begin the project in TEDV 535a, with the completion of an action research project, students complete and present their Action Research Projects as part of their course work in TEDV 502. Guidelines for this project can be found later in this Handbook.

2. Successful completion of the National Evaluation Series Exam in both professional knowledge and subject matter knowledge.  The program recommends that student take the subject matter portion of the exam early in their program and the professional knowledge exam toward the end of their program. The following are required by the State of Arizona for certification but NOT for completion of the program or for the masters.

3. Passing of the Arizona and United States constitution exam or class  Information on this certification requirement can be found on the Arizona Department of Education website http://www.azed.gov/.
PERSONAL DATA FORM

Name __________________________  Former Name(s) _________________________

S.I.D. __________________________  Date of Application ______________________

Local Address ____________________  Permanent Address (if different from local address)

Phone (H) _____________________ (W) ___________________ (C) _________________

E-mail Address ____________________

Education:
College/Univ.  Location  Dates Attended  Degree/GPA

______________________________
______________________________
______________________________
______________________________
______________________________
______________________________
______________________________

Emergency contact: __________________________  Phone ________________________
Relationship __________________________

Predominant Ethnic Background:
Federal law requires the University to report the ethnicity of all U.S. citizens and resident aliens in the following five categories; please mark one:

Hispanic ______  Black, Non-Hispanic ______  White, Non-Hispanic ______  Asian or Pacific Islander ______
American Indian or Alaskan Native ______
### Acceptable documents

**Primary – ONE of following (legible photocopy) with no evidence of tampering**

- AZ Drivers License
- Driver’s license, instruction permit or non-operator ID issued by another US state or possession that verifies lawful presence for issuance. States for which licenses are not acceptable: HI, MD, MA, NM, NC, NV, OR, TX, UT, WA. ID must be dated 2000 and beyond
- Birth Certificate verifying citizenship to the satisfaction of the Registrar (US state, District of Columbia, Puerto Rico, US Virgin Islands, Guam, American Samoa, Swain’s Island, Northern Mariana Islands, other US territory or possession)
- US passport, current or expired
- US certificate of naturalization (N-550 or N-570)
- US certificate of citizenship (N-560 or N561)
- BIA or tribal identification card
- BIA or tribal affidavit of birth
- Tribal certificate of Native American Blood
- US State Dept certificate of birth abroad (FS-240, FS-545, or DS-1350)
- Foreign passport with US visa
- USCIS I94 or I94A form (arrival/departure record)
- Resident alien card
- USCIS employment authorization document (I-688A/B, I-766)
- US Military DD-214
- US Military ID card (active duty, reserve or retired)
- Affidavit of identification (w/ photo & w/in 15 days of issue) from AZ DOC
- Released offender identification from AZ DOC
- US permanent resident or resident alien card (form I-551)
- US alien registration receipt card (form I-151)
- US machine-readable immigrant visa in foreign passport (w/in 1 yr after date of endorsement)
- US travel document (mint green cover) endorsed
  - “permit to re-enter Form I-327”
  - “refugee travel document Form I571”
- US refugee travel document (Form 571)
- US application for voluntary departure under the family unity program (Form I797)
- US employment authorization documents (Form I-688B or I-766)
- US temporary resident card (Form I-688)
- US notice of approval to apply for permanent residence (Form I-171 or I-464)
- Other documentation issued by US Citizenship & Immigration Services or representing a status permitted under 8 US Code §§ 1621 & 1641

### These documents must be verified in person. For other options, contact Carol Lehman (520) 458-8278, ext. 2123 (Sierra Vista)
(520) 626-2422, ext. 2123 (Tucson)
caleighman@u.arizona.edu
Secondary – in lieu of a Primary document a student may provide TWO of the following – one must have photo id and one must show DOB

- Photocopy of a Primary document (must be clearly legible, w/ no evidence of tampering)
- Driver’s license, instruction permit, or non-operator ID issued by another US state or possession that does not verify lawful presence
- US Military dependent card
- US Armed Forces driver’s license
- Social Security card
- Motor vehicle record or clearance letter (w/in 30 days of issue)
- Legal guardian affidavit
- Selective Service card
- W-2 form
- US Dept of VA card
- Concealed weapons permit
- Medical insurance ID card (including AHCCCS ID card)
- Professional license
- Bank or credit card
- Employee ID badge (w/ photo)
- School ID (w/ photo)
- Marriage certificate issued in any US state, territory or possession
- Certified letter of identification for a ward of the court, issued by a court or government agency in the US
- Documents from a court of record (certified copy)
  - Divorce decree
  - Adoption decree
  - Name change decree
  - Bankruptcy decree
  - Emancipation decree
- Other documentation that reasonably establishes that the individual is a US citizen, permanent resident, or has lawful immigration status
You will not be permitted to register for classes without proof of immunity against Measles, Mumps and Rubella on file with the Campus Health Service.

University of Arizona policy requires that all students born after 12/31/56 meet the following immunization requirements for Measles (Rubeola), Mumps and Rubella:

1. Proof of two (2) MMR immunizations or a lab test that shows immunity to Measles (Rubeola), Mumps and Rubella.
   (Rubeola = Hard measles/10 day measles; Rubella = 3 day measles/German measles.)
2. At least one of the MMR shots must have been given after 1979.
3. The immunization requirement is waived if you were born before January 1, 1957.

Due to periodic outbreaks of Measles and Mumps throughout the United States, we are requiring that all new incoming students have received two doses of the MMR (Measles, Mumps and Rubella) vaccine at some time in their life.

Please have your health care provider complete and sign the form below or you may fill in your personal information and attach a copy of your vaccination or blood testing records.

Mail or Fax to:
FAX NUMBER: (520) 621-9471      PHONE NUMBER: (520) 621-2384
MAILING ADDRESS: Immunization Requirement Coordinator
                    Campus Health Service
                    The University of Arizona
                    P.O. Box 210095
                    Tucson, AZ 85721-0095

______________________________________________________________________________

NAME:  Last                        First                        Middle
Date of Birth:_________________________ University ID #:________________________

Cell phone number:___________________ Home phone number:________________________

Date of MMR #1 (Measles, Mumps, Rubella) ________/_______/_______

Date of MMR #2 (Measles, Mumps, Rubella) ________/_______/_______

OR

Date of blood test (titer) proving immunity for Rubeola, Rubella and Mumps: ________/_______/_______

OPTIONAL Immunization Information: Most recent Tetanus/Diphtheria or Tdap (with Pertussis): Month_____ Year_____

Other recommended immunizations: Hepatitis B, Varicella (Chickenpox) and Meningococcal (meningitis) vaccines.

Health Provider’s Signature:_________________________________________ Date:______________
CHS71 10/2009